



Department of Public Health and Human Services

FAMILY and GROUP DAY CARE FACILITIES (includes infant regulations) SURVEY TOOL

INSPECTION INFORMATION

Facility: Annette Gordon/Little Buddy Daycare LLC

Type: Renewal Inspection **Date:** 05/11/2018 **Time:** 10:00 AM

Director: Annette Gordon

Contact: _____

Licensing Worker: Jodi Linne **Phone #:** (406) 453-0526

Time: 10:00 AM **# children:** 11 **# under 2:** 1 **# caregivers:** 2
Time: **# children:** **# under 2:** **# caregivers:**
Time: **# children:** **# under 2:** **# caregivers:**

STAFF RATIOS

Yes	1. License
Not Observed	2. Overlap

BUILDING/FIRE REQUIREMENTS

Yes	3. Inside Facility
Yes	4. Fire Safety
Yes	5. Equipment
Yes	6. Exiting

OUTDOOR TOUR

Yes	7. Play Area
Not Observed	8. Swimming

PROGRAM ISSUES

Yes	9. Supervision
Yes	10. Provider Responsibilities
Yes	11. Activities
Not Observed	12. Night Care

HEALTH ISSUES

Yes	13. Illness Exclusion
Yes	14. Health Prevention

MEDICATION

Yes	15. Administration
Yes	16. Storage

INFANTS/TODDLERS

Yes	17. Diapering
Yes	18. Feeding
Not Observed	19. Bathing
Yes	20. Sleeping
Yes	21. Activities
Yes	22. Outdoor Activities

NUTRITION/FOOD ISSUES

Yes	23. Sanitation
Yes	24. Meal Frequency

NUTRITION/FOOD ISSUES

Yes 25. Special Diet

TRANSPORTATION

Yes 26. Basic Requirements

Yes 27. Child Passenger Safety

WRITTEN RECORDS

Yes 28. Parent Information

No 29. Facility Records

37.95.141(2)

(2) The facility shall have a master list of the name, address, and phone number of all children in their care and their parents.

The intent of this rule was not met:

Based on review of facility records, CCL found that the provider did not have addresses on the master list.

Plan of Correction accepted 5/26/2018.

No 30. Child File Review

37.95.128(1)(a-d)

(1) A day care facility must have on file a health record form, provided by the department, concerning any special health risks that would affect other children. This must be obtained and kept on file by the provider prior to residence or enrollment of any child under age two at the day care facility. The health record form must be signed by:

(a) A physician licensed to practice medicine in Montana pursuant to Title 37, chapter 3, MCA; or

(b) A physician assistant-certified licensed to practice in Montana and practicing under a utilization plan approved by the board of medical examiners; or

(c) A person licensed in Montana as a professional nurse and recognized by the board of nursing as a nurse practitioner or clinical nurse specialist; or

(d) A naturopathic physician licensed under Title 37, chapter 26, MCA.

The intent of this rule was not met:

Based on record review, CCL found that there was one child under age two that did not have a pediatric health record on file. See enclosed copy of children's record review.

Plan of Correction accepted 5/26/2018.

Yes 31. Medication File

Yes 32. Caregiver File Review

Yes 33. First Aid Requirements

ADMINISTRATIVE RECORDS

Yes 34. License-Certificate

Yes 35. Facility Requirements

Yes 36. Registration/License Process